

EXTERNAL CONTRACTORS: INFORMATION REQUIRED FOR IT ACCESS

This form must only be completed by **EXTERNAL CONTRACTORS - Non Wits staff** who require access to Oracle, email or other University IT systems. **Existing staff** who require access to particular Oracle Modules should **log a call with the CNS Help Desk at 71717**.

ALL FIELDS ARE MANDATORY:

TITLE			
FIRST NAME		OTHER INITIALS	
PREFERRED NAME			
SURNAME			
DATE OF BIRTH			
ID/Passport Number			
NATIONALITY			
HOME RESIDENTIAL/ POSTAL ADDRESS	POSTCODE:		
CONTACT TELEPHONE NUMBERS	OFFICE:	CELL:	
OFFICE LOCATION			
PREVIOUS WITS STAFF /STUDENT NUMBER (If appl)			
EMAIL ADDRESS			
RACE		GENDER: M <input type="checkbox"/> F <input type="checkbox"/>	
DEPT/UNIT	School of Public Health		
DEPT LOCATION	Education Campus, St. Andrews Road		
START DATE	02 August 2013	END DATE: * 18 August 2013	
For completion by Head			
Approval by Head	NAME:	EMAIL:	
	TEL EXT:	SIGN:	
State IT Requirements & Brief motivation			
HR Administration Only			
Employee Number		Date completed	

*** No open ended applications will be accepted.**