

Welcome to the Online Programme

Date: March 1, 2011

Dear [Participant Name],

Welcome to the UNICEF-Ohio University Learning Course on Communication for Development (C4D). This email will provide you with the details you need to access the course website, the discussion area, and some other “nuts and bolts” regarding the course.

Group Division

For the online modules, participants have been divided into two groups to allow for greater interaction between participants and facilitators. You are a member of Group 1/Group 2. For any questions or concerns, please contact your group administrator, Cynthia Hannah at unicefc4d.group1@gmail.com or Rudaba Nasir at unicefc4d.group2@gmail.com.

Course Materials

A packet of course materials has been sent to you via FedEx. This includes the course workbook, a DVD-ROM, which contains a digital copy of the course website that works exactly like the actual website, and a CD-ROM, which contains course readings, media and resources, and a reference list. We expect these materials to arrive by March 9. If you have not received your materials by this time, please contact Cynthia Hannah (Group 1)/Rudaba Nasir (Group 2).

Accessing Course Materials and the Discussion Site Online

Step 1 - Log in

Go to www.commddev.ohio.edu/unicefc4d and enter the following information:

User name:

Password:

Step 2 – Begin working online

On the home page, click on “Orientation” to get a detailed introduction to the course. Also, please follow the links in the right-hand column to read about course learning objectives, facilitators, communication, assignments, and grading. Read the “getting started” section to access the guidelines for online navigation.

Step 3 - Discussion Site Access

In order to access the discussion site where you can post your assignments and do a host of other interactive activities, log onto www.unicefc4d.net. You will be asked to enter your email address and password. Don't worry! An email invitation will be sent to you by Andrew Carlson through which you will be able to register yourself at the discussion site, make your online profile, and create your password.

Contact Information

Please contact us if you require further information or assistance. You may contact me at davidhmould@gmail.com. For technical support, shipping or other course material issues, contact your group administrator Cynthia Hannah at unicefc4d.group1@gmail.com / Rudaba Nasir at unicefc4d.group2@gmail.com.

Facebook Group

We have created a Facebook group at <https://www.facebook.com/groups/unicefc4d2012/>. Here you can interact with other participants, UNICEF colleagues who took the course in 2011, and facilitators to share concerns, ask questions, and get more information.

I wish you the best for your work in the course and look forward to working with you in this learning journey.

Regards,

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